

2019 OCT 28 PM 6:09

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Originally Submitted Aug 12 '19
Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC AUG16'19PM 3:31

Name of Traveler: Matt VanKuiken
Employing Office/Committee: Senator Debbie Stabenow
Private Sponsor(s) (list all): Pew Charitable Trust
Travel date(s): September 13-15, 2019
Note: If you plan to extend the trip for any reason you must notify the Committee.
Destination(s): Annapolis, MD

Explain how this trip is specifically connected to the traveler's official or representational duties:

This conference will help me to continue to develop new leadership and management skills that I can apply directly to my work in Senator Stabenow's office. I will also develop bipartisan relationships with other Chiefs that will be valuable as I work to implement Senator Stabenow's legislative priorities in the Senate.

Name of accompanying family member (if any): _____
Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8-16-2019

(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Debbie Stabenow

I, _____ hereby authorize MAT VanKuiken
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8/16/2019

(Date)

[Signature]
(Signature of Supervising Senator/Officer)